

## **STRONGER COMMUNITIES COMMITTEE**

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**Date:** Monday, 7th June 2021

**Title:** Christmas Lights Update

**Contact Officer:** Operations & Estates Advisor - John Hickman

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### **Background**

The Christmas Lights Contract for 2021-2023 was put out to tender on 31<sup>st</sup> March to 5 companies that provide this service.

### **Current Situation**

3 Companies returned their tender documentation by the closing date of Wednesday 19<sup>th</sup> May 2021.

At a tender opening meeting on Monday 24<sup>th</sup> May attended by Councillors, Luci Ashbourne, Gwatkin, Aitman & Eaglestone, tenders were checked and scored with Lighting and Illumination Technology Experience Ltd (Lite) being selected to provide the display for the 2021-23 period with a possible 2 year extension to the contract.

Lite Ltd were informed of this decision on 26<sup>th</sup> May 2021 with a contract start date of 2<sup>nd</sup> June 2021. The Operations and Estates advisor and LITE Ltd are setting up a first contract meeting date during June 2021.

### **Environmental impact**

Having declared a Climate Change Emergency at its Council meeting on 26 June 2019 – with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates. Operational timing devices are to be fitted on each power connection to control the operational hours of the lighting to reduce energy usage, also all lights are LED.

### **Risk**

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability. Risk should be minimal as all relevant documentation has been provided including good references from other clients.

### **Financial implications**

The financial cost of this display is within the suggested budget given by council for this display.

## **Recommendations**

Member are invited to note the report: